



2019 TRYON BLOCK HOUSE RACES VENDOR AGREEMENT

Company Name: _____

Contact Name: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Cell Phone: _____

Website Address: _____

Description of product and/or service to be sold/exhibited: _____

VENDOR SPACE DETAILS:

Vendor Space (circle one) 10' x 10' 10' x 20'

I would like to rent additional equipment (please enter quantity) Chairs: _____ Tables: _____

I will require insurance from Tryon Equine Insurance Services (circle one)* YES NO

**If you choose not to participate in a Tryon Equine Insurance Services policy, a certificate of insurance naming Tryon Equestrian Properties, LLC is required.*

PAYMENT

Name as it appears on the card: _____

Credit Card Type: ☐ MasterCard ☐ Visa ☐ American Express ☐ Discover Card

Credit Card Number: _____

Expiration Month: _____ Expiration Year: _____ Security Code: _____

Billing Zip Code: _____ Payment Amount: _____

☐ I verify that the information provided above is correct and authorize use of this credit card for the payment of the above Trade Fair reservation.

Signature: _____ Date: _____



RETURN INSTRUCTIONS: Complete the attached form and initial and date pages 2-3 in the bottom right corner. Please send completed application with initialed pages to vendor@tryon.com. Forms submitted without a valid credit card will not be accepted. Please complete and return this form with supporting documents by Friday, March 29, 2018.

2019 FORK VENDOR FEES AND SPECIFICATIONS

Vendors will be provided with a 10x10 tent set up in the Vendor Area. Each reservation includes one 8' table and two chairs. Space allocations will be marked on the ground without dividing partitions. Due to the unique layout of this location, trailer space will not be available as part of the Trade Fair.

Vendor Space	10'x10' = \$300.00	10'x20' = \$550.00
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Additional 8' tables = \$10.00 Each

Additional chairs = \$5.00 Each

Booth Location

Sponsors will be given booth location priority and we will work to accommodate all vendors to the best of our ability. Your location information will be emailed the week of April 1st, along with downloadable materials and passes.

Vendor Hours

Friday, April 12, 2019

Set up: 12:00-5pm

Vendors must be set up with trailers and vehicles moved away from the vendor area by 9:00 a.m. Saturday morning.

Saturday, April 13, 2019

Set up 7am-9am

Vendor Hours: 9:00 a.m. – 5:00 p.m.

Break down 5:00-8pm

Insurance

All vendors will be required to have a current liability insurance policy during the event naming Tryon Equestrian Properties, LLC as additional insured. Proof of insurance must be provided with this application. If your business does not already hold a policy, the company providing coverage for the competition has offered a reasonable rate/policy for our vendors. See the Insurance Declaration form for more information.

Retail Sales

VENDOR must apply for a Business Registration Application from the NC Department of Revenue and submit State of NC Sales Tax ID prior to establishment of retail unit. The certificate received from the NC Department of Revenue must be on display within the store. VENDOR is subject to North Carolina State sales tax on all retail sales. Collections to be made by the North Carolina Department of Revenue. For information on how to obtain this certificate, visit the NC Department of Revenue website: <http://www.dornrc.com/electronic/registration/index.html>

Internet



No public internet access will be available at this venue. We will have a closed vendor WiFi network available for those who will need access to process payment.

Pets

No pets will be allowed on the event venue property during the course of this event.

Security

The event venue will have Security personnel on hand all day beginning Friday, April 13th and ending Saturday, April 14th at 8:00pm. Although the Tryon Equestrian Properties, LLC retains security for the event, we are not responsible for anything stolen from Vendor Area or the event venue.

Vehicles/Parking

All vehicles must be out of the Trade Fair area by 9:00 a.m. Saturday, April 14th. Each vendor will be granted 1 parking pass in the infield of the race course, in close proximity to the Vendor Area. Personal golf carts and motorcycles will not be allowed on event property on Saturday, April 14th from 7am-6pm.

Advertising and Sponsorship

For more information on Advertising and Sponsorship, please contact Sponsorship@tryon.com.

Lodging

To make a lodging reservation during this event, please visit our website www.tryon.com to book online, call 828-863-1015 or email Lodging@tryon.com.